

TOP SECRET EYES ONLY

20 October 1969

MEMORANDUM FOR: DCI Administrative Officer

25X1A 1. As our group approaches the conclusion of an important and significant study which was of long duration and appreciable level of effort, I feel impelled to place on record my view of the performance of [REDACTED]. Despite the sheer magnitude and variety of the secretarial support essential to the support of the study, myself, the Systems Analysis Group staff members, our consultants, and the study committee, [REDACTED] met all deadlines on time and her work was of outstanding quality. In addition her unswerving loyalty and cheerfulness helped immeasurably in creating the happy environment which we all enjoy and which, in fact, has major impact on both the quality and quantity of work done by our group.

25X1A 2. I therefore recommend the immediate promotion of Miss [REDACTED] to the GS-08 level.

25X1A

ASA/D/DCI/NIPE

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